



IT System Support Specialist

BPC is seeking a System Support Specialist that will work in our Champaign, IL office and be responsible for supporting computing infrastructure of the company. Responsibilities will include desktop support for Windows, Exchange 2013 administration, Windows Server 2012, and Windows Domain administration. This individual will also be responsible for the network and phone systems at the offices.

BPC's mission is to provide organizations with total employee benefit administration solutions. BPC strives for excellence in service by building strong client relationships. Our goal is to anticipate client needs, by being leaders in industry practices, and by putting relationships first. We are looking for individuals who will embrace this mission and be a part of achieving it daily.

Contributions as Client Ambassador

Embody, support, promote and enhance the BPC corporate culture
Cross-train team members to ensure business continuity, BPC adheres to a "three-deep" cross training philosophy
You'll make a genuine difference in people's lives by educating and helping others

Requirements

B.S., B.A. or equivalent from an accredited four-year university
2 plus years demonstrated success in IT or related field
MCTS, MCITP, Security+, Network+, A+, etc. certifications are preferred
Exceptional people skills
Exhibit "bloom where you're planted" mentality
Solution oriented focus to drive consistent results
Proactive commitment to do what it takes to get the job done
Ability to be organized and manage multiple projects at once
Willing and able to accept and cope with changes as duties evolve or as industry indicates

Preferred Skills

2 years of desktop and Windows system administrator support
1 year hands-on Exchange 2013 experience
Active Directory and domain infrastructure, including DNS, DHCP, managing user accounts, active directory organizational units, network policy services, and group policies
Experience with remote access via MS Remote Server
Excellent problem solving skills, ability to troubleshoot issues remotely
Familiarity with connecting Apple machines to Windows network

How to Apply

For confidential consideration please send resume, salary requirements plus 3 professional references to: careers@bpcinc.com